

FOR: ETHICS EDUCATION REQUIREMENTS

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS.

WHEREAS, the duties of state government must be carried out according to the highest ethical standards; and

WHEREAS, those who work for, or have a business relationship with, an agency must be fully educated regarding their ethical obligations; and

WHEREAS, current statutes and rules contain no provisions requiring state employees or those doing business with the State of Indiana to receive initial or ongoing ethics education; and

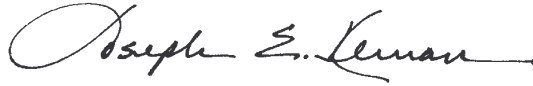
WHEREAS, public confidence in the integrity of government is essential to the exercise of good government.

NOW, THEREFORE, I, JOSEPH E. KERNAN, by virtue of the authority vested in me as Governor of the State of Indiana, do hereby order that:

1. As of July 5, 2004, the appointing authority of each agency shall ensure and document that each of its new employees reviews the “Ethics Orientation for State Employees” training video or receives in-person training.
2. For each new employee, an agency shall:
 - a. Obtain a signed “Acknowledgment of Receipt of the State Ethics Rules,” which shall be placed in the new employee’s file;
 - b. Provide (i) the contact information for the agency’s ethics officer and (ii) a fraud hotline number, to which the employee may report alleged ethical violations anonymously to the Indiana State Ethics Commission.
3. As of July 5, 2004, the appointing authority for each agency shall ensure that every one of its employees completes ethics “refresher” training at least every two years by reviewing the most current version of the Indiana State Ethics Commission training video, receiving in-person ethics training, or in some other manner deemed equally effective by the State Ethics Commission.
4. The Indiana State Ethics Commission shall conduct annual education programs (potentially including continuing legal education) that explain the ethical obligations for those parties who have a business relationship with an agency. The Commission also shall provide other education for parties with business relationships with agencies, including Internet-based education.
5. The Indiana State Ethics Commission shall consider amending the state ethics rules to reflect the changes contained in this Executive Order.

6. Terms used herein have the same meaning as like terms defined in Indiana Code § 4-2-6-1.

IN TESTIMONY WHEREOF, I Joseph E. Kernan, have herewith set my hand and caused to be affixed the Great Seal of the State of Indiana on this 27th day of April, 2004.

A handwritten signature in cursive script, reading "Joseph E. Kernan", followed by a horizontal line.

Joseph E. Kernan
Governor of Indiana

ATTEST: Todd Rokita
Secretary of State